January 25, 2016

CARiD

1 Corporate Drive

Cranbury, NJ 08512

RE: 2015 Recycling Reports

Cranbury Township, NJ 08512

Dear Cranbury Business Owner/Manager:

According to Township of Cranbury Municipal Ordinance and NJ State Law, **all residents, businesses, and institutions are required to recycle**. Therefore, as the owner, operator, or manager of a business, institution or multi-family dwelling, you must ensure that a recycling program is in place.

Each year, as required by NJDEP recycling regulations, N.J.A.C. 7:26A-10.3, and Municipal Ordinance Chapter 120, all businesses, institutions and multifamily dwellings must report the prior year’s tonnage of recycled materials to the Municipal Recycling Coordinator. **Failure to establish a recycling program and/or submit tonnage information may result in a monetary penalty.**

The attached *RECYCLING TONNAGE REPORT* form provides important information as well as instructions on how to complete it. The deadline to return the form, complete with the required documentation, is February 29, 2016*.*  As indicated on the form, it can be returned via email, fax, or mail. Should you have any questions once you have reviewed the attached form, please do not hesitate to contact me at (609) 664-3129.

Local businesses are the backbone of Cranbury Township and your cooperation is critical to the success of our recycling goals and initiatives.

Recycling has proven to be an economically sound business practice by which landfill disposal costs are avoided and revenue may be generated by the sale of recyclable materials. In addition, each municipality receives a grant funds from the NJDEP based on the number of tons of material recycled, so your assistance does make a difference. Please help the Township of Cranbury achieve its 50% mandated recycling goal and earn our share of the grant funds.

Regards,

Linda M. Scott

Certified Recycling Coordinator

enclosed