

**BERNARDS TOWNSHIP – TOWNSHIP COMMITTEE  
REORGANIZATION MEETING  
JANUARY 4, 2016 – 7 PM  
MUNICIPAL BUILDING, COLLYER LANE, BASKING RIDGE, NJ  
A G E N D A**

1. CALL TO ORDER (**Video: [Clip 1](#)**)
2. FLAG SALUTE
3. MAYOR'S STATEMENT
4. OATH OF OFFICE – CAROLYN GAZIANO, JOHN MALAY
5. ROLL CALL
6. 2015 MAYOR'S REPORT
7. NOMINATIONS FOR 2016 MAYOR
8. OATH OF OFFICE – MAYOR
9. NOMINATIONS FOR 2016 DEPUTY MAYOR
10. MAYOR'S ADDRESS
11. MAYOR'S APPOINTEES
  - A. *Police Subcommittee*
    - 1) Bruce McArthur, Administrator
    - 2) *John Carpenter, TC Voting Member*  
1 yr. terms expiring 12/31/16
  - B. *Mayor's Recommendation to the Somerset County Community Development Committee*  
Bruce McArthur, 1 yr. term expiring 12/31/16
  - C. *Environmental Commission*
    - 1) Anthony Coppola, moved from A2 to RM, filling unexpired 3 yr. term of Lane, expiring 12/31/2016
    - 2) Kathleen Mastrangelo, moved from A1 to RM, 3 yr. term expiring 12/31/2018
    - 3) Zina Pozner, RM, 3 yr. term expiring 12/31/2018
    - 6) *Carol Bianchi, TC Liaison 1 yr. term expiring 12/31/16*

**D. Library Board**

- 1) Jane McNally, RM, 1 yr. term expiring 12/31/16
- 2) Mary Marie Lorraine Pires, 5 yr. term expiring 12/31/20
- 3) *John Carpenter, RM, continuing 5 yr. term expiring 12/31/19*

**E. Local Emergency Planning and Flood Mitigation Committee**

- 1) Michael Shimsky, OEM Coordinator, 3 yr. term expiring 12/31/18
- 2) Chris Hurst, Deputy OEM Coordinator
- 3) Pete Aprahamian, LCFC Representative
- 4) Dennis Bettler, Construction Official
- 5) Brian Bobowicz, Police Chief
- 6) Doug Carroll, BRFC Representative
- 7) Lucy Forgione, Health Officer
- 8) Brad Hayworth, BRFC Representative
- 9) Christopher Kyriacou, IT Director
- 10) Janet Lake, Fire Official
- 11) Leslie Ludlow, LCFA Representative
- 12) Nick Markarian, BOE Representative
- 13) Bruce McArthur, Administrator
- 14) Thomas Timko, Engineer
- 15) *Carol Bianchi, TC Voting Member*  
1 yr. terms expiring 12/31/16

**F. Planning Board**

- 1) Paula-Denise Axt, RM, Class IV, filling the unexpired 4 yr. term of Hagan, expiring 12/31/18
- 2) James Baldassare, Jr., RM, Mayor's Designee, Class I, 1 yr. term expiring 12/31/16
- 3) Leon Harris, RM, Class IV, filling the unexpired 4 yr. term of Carlucci, expiring 12/31/17
- 4) Randy Santoro, RM, Class II, 1 yr. term expiring 12/31/16
- 5) Richard Moschello, A1, Class IV, 2 yr. term expiring 12/31/17
- 6) Scott Ross, A2, Class IV, filling the unexpired 2 yr. term of Harris, expiring 12/31/16

**G. Shade Tree Commission**

- 1) Fred Burgerhoff, RM, 5 yr. term expiring 12/31/20
- 2) David Ferratti, DPW Advisor, 1 yr. term expiring 12/31/16
- 3) James Gibson, moved from A1 to RM, filling the unexpired 5 year term of Healy, expiring 12/31/19
- 4) Albert Werner, moved from A2 to A1, filling the unexpired 5 year term of Gibson, expiring 12/31/18
- 5) *John Malay, TC Liaison, 1 yr. term expiring 12/31/16*

**H. Recommendation to the Somerset County Solid Waste Advisory**

- 1) *Carolyn Gaziano, Mayor's Designee*

1 yr. terms expiring 12/31/16

**I. Zoning Board**

- 1) James Baldassare, moved from A1 to RM, filling the unexpired 4 yr. term of Christ, expiring 12/31/17
- 2) Brad Breslin, moved from A2 to RM, 4 yr. term, expiring 12/31/19
- 3) Jeanmarie Genirs, RM, filling the unexpired 4 yr. term of Ross, expiring 12/31/16
- 4) Daniel Lane, RM, 4 yr. term, expiring 12/31/19
- 5) Kathleen Mastrangelo, RM, 4 yr. term expiring 12/31/19
- 6) Michael Zaidel, RM, 4 yr. term expiring 12/31/19
- 7) *Thomas S. Russo, Jr., TC Liaison, 1 yr. term expiring 12/31/16*

**12. MAYOR'S APPOINTEES SUBJECT TO TOWNSHIP COMMITTEE CONFIRMATION**

**A. Board of Health**

- 1) Mona Birk, RM, 3 yr. term expiring 12/31/18
- 2) Joan Harris, RM, 3 yr. term expiring 12/31/18
- 3) John Salaki, RM, 3 yr. term expiring 12/31/18
- 1) *Carol Bianchi, RM, continuing in 3 yr. term expiring 12/31/17*

**B. Insurance Fund Committee**

- 1) *John Carpenter, RM, continuing in 2 yr. term expiring 12/31/16*
- 2) *John Malay, RM, 2 yr. term expiring 12/31/17*
- 3) *Thomas S. Russo, Jr., RM, continuing in 2 yr. term expiring 12/31/16*

**13. CONSENT AGENDA**

*The items listed within the consent agenda portion of the meeting have been referred to the Township Committee for reading and study, a copy placed on the website bulletin board of the meeting room. They will be enacted by one motion of the Township Committee with no separate discussion. If separate discussion is required, the item may be removed from the consent agenda by township committee action and placed on the regular agenda under new business.*

**A. [Resolution #2016-0015](#) – Appointment of 2016 Human Resources and Finance Sub-Committee**

- 1) *John Carpenter, TC Voting Member*
  - 2) *Carolyn Gaziano, TC Voting Member*
- 1 yr. terms expiring 12/31/16

**B. [Resolution #2016-0079](#) – Appointment of DPW & Engineering Subcommittee**

- 1) *Carolyn Gaziano, TC Voting Member*
  - 2) *John Malay TC Voting Member*
- 1 yr. terms expiring 12/31/16

- C. Township Committee Liaisons**
- 1) *Basking Ridge Fire Co. No. 1 & Rescue Squad – John Carpenter*
  - 2) *Liberty Corner Fire Co. – John Malay*
  - 3) *Liberty Corner First Aid – John Malay*
  - 4) *Board of Education – Carolyn Gaziano*
  - 5) *Friends of the Kennedy-Martin-Stelle Farmstead – Carolyn Gaziano*  
1 yr. terms expiring 12/31/16
- D. [Resolution #2016-0051](#) - Awarding a Professional Services Contract for Employee Assistance Program (EAP) to Trish O’Keefe, RN, Acting President of Atlantic Health System (d.b.a.) CONCERN In the Not to Exceed Amount of \$4,500.00**  
1 yr. term expiring 12/31/16
- E. [Resolution #2016-0056](#) - Professional Services Contract for 2016, Special Counsel Tax Appeals Awarded to Martin Allen, Esq., of the firm DiFrancesco, Bateman, Coley, Yospin, Kunzman, Davis, Lehrer & Flaum, P.C. in the Not to Exceed Amount of \$36,000.00**  
1 yr. term expiring 12/31/16
- F. [Resolution #2016-0068](#) - Awarding a Professional Services Contract for Performing Landfill Monitoring Well Sampling Services at the Pill Hill Landfill to EnviroTest Laboratories, Inc. in the Not to Exceed Amount of \$10,750.00**  
1 yr. term expiring 12/31/16
- G. [Resolution #2016-0036](#) - Awarding a Professional Services Contract for Performing Air Monitoring at the Pill Hill Landfill to Richard A. Moralle, P.E., P.L.S., P.P., C.M.E., NJ License # 25863 Senior Vice President of the firm T & M Associates in the Not to Exceed Amount of \$12,600.00**  
1 yr. term expiring 12/31/16
- H. [Resolution #2016-0077](#) - Awarding a Professional Services Contract for 2016 Quarry License Inspection Services to Geoffrey Goll, P.E., NJ Lic # 39614 of the firm Princeton Hydro, LLC., 1108 Old York Road, Suite 1, P.O. Box 720, Ringoes, NJ 08551, in the Not to Exceed Amount of \$16,560.00**  
1 yr. term expiring 12/31/16
- I. [Resolution #2016-0039](#) - Awarding Professional Services Contract for 2016 Professional Surveying Services to William DiBartolo Jr., PLS, Lic. No. 24GS04331200, of the firm Hatch Mott MacDonald LLC., 111 Wood Ave South, Iselin, NJ 08830-4221 In the Not to Exceed Amount of \$30,000.00 and escrow and capital construction charges as required in**

*the amount of \$20,000.00 For a Total Not to Exceed Amount of \$ 50,000.00*

1 yr. term expiring 12/31/16

- J. [Resolution #2016-0069](#) - Professional Services Contract for 2016, Municipal Attorney Awarded to John P. Belardo, Esq., of the firm, McElroy, Deutsch, Mulvaney & Carpenter, LLP. in the Not to Exceed Amount of \$150,000.00 (Excluding Other Specified Legal Services, Matters of Litigation and Unanticipated Reimbursable Disbursements as Required)**  
1 yr. term expiring 12/31/16
- K. [Resolution #2016-0080](#) - Professional Services Contract for Special Counsel Jonathan E. Drill, Esq. of the firm Stickel, Koenig, Sullivan & Drill, in the Not to Exceed Amount of \$ 5,000.00**  
1 yr. term expiring 12/13/16
- L. [Resolution #2016-0052](#) - Professional Services Contract for 2016 Municipal Prosecutor Awarded to Stephen O. Davis, Esq., of the firm DiFrancesco, Bateman, Coley, Yospin, Kunzman, Davis, Lehrer & Flaum P.C. in the Not to Exceed Amount of \$40,261.50**  
1 yr. term expiring 12/31/16
- M. [Resolution #2016-0048](#) - Appointment of Alternate Prosecutors; Richard J. Guss, Esq., A1; Matthew C. Dorsi, Esq., A2; William Willard, Esq., A3., Brian Glicos, Esq., A4)**  
1 yr. term expiring 12/31/16
- N. [Resolution #2016-0054](#) - Awarding Professional Services Contract for 2016 Site Inspection Services to Thomas J. Quinn, P.E. of EKA Associates, P.A., in the Not to Exceed Amount of \$15,000.00**  
1 yr. term expiring 12/31/16
- O. [Resolution #2016-0058](#) - Professional Services Contract for 2016, Labor Counsel Awarded to Richard Flaum, Esq., of the firm of DiFrancesco, Bateman, Coley, Yospin, Kunzman, Davis, Lehrer & Flaum, P.C. in the Not to Exceed Amount of \$25,000.00 (Excluding Matters of Litigation and Unanticipated Reimbursable Disbursements as Required)**  
1 yr. term expiring 12/31/16
- P. [Resolution #2016-0050](#) - Professional Services Contract for 2016 Municipal Auditor Awarded to William F. Schroeder of the firm Nisivoccia LLP, Municipal Auditor In the Not to Exceed Amount of \$20,000.00**  
1 yr. term expiring 12/31/16

- Q. **[Resolution #2016-0053](#)** - *Professional Services Contract 2016 Public Defender Awarded to Scott C. Mitzner, Esq., of the Firm of Mitzner & Mitzner, P.A., in the Not to Exceed Amount of \$13,500.00*  
1 yr. term expiring 12/31/16
- R. **[Resolution #2016-0063](#)** - *Professional Services Contract 2016, Alternate Public Defender Awarded to Anthony M. Rotunno, Esq., of the firm Kuchinsky & Rotunno, P.C., 5 East Main Street, Flemington, NJ 08822 in the Not to Exceed Amount of \$2,500.00*  
1 yr. term expiring 12/31/16
- S. **[Resolution #2016-0081](#)** - *Awarding a Professional Services Contract for Commercial Tax Appraisal Services and Tax Appeal Consulting Services to Robert F. Heffernan, SRA, SCGREA, NJ Lic # RG303 of the firm Robert F. Heffernan Associates, 148 Main Street, Bldg C, Lebanon, NJ 08833 in the Not to Exceed Amount of \$68,475.00*  
1 yr. term expiring 12/31/16
- T. **[Resolution #2016-0065](#)** - *Fire/Police, Basking Ridge Fire Company No. 1 and Liberty Corner Fire Company*  
BRFC #1-James DeCoste, Lois Bloom, Fred Miller, Laurie Gazzale, John Bentley  
LCFC - Mike Conley, Fred Miller, Laurie Gazzale, Mike Barth  
1 yr. terms expiring 12/31/16
- U. **[Resolution #2016-0042](#)** - *Suburban Municipal JIF Fund Commissioner*  
Bruce McArthur, Administrator, 1 yr. term expiring 12/31/16  
Sean McCarthy, A1, 1 yr. term expiring 12/31/16
- V. **[Resolution #2016-0001](#)** - *Employment Practices Personnel Officer*  
Theresa Johnson, 1 yr. term expiring 12/31/16
- W. **[Resolution #2016-0037](#)** - *Township Special Event Coordinators*  
Jennifer Gander – Charter Day Coordinator, Field of Honor and Labor Day Bike Races  
Jim Felter – Holiday Sing Coordinator  
Kaitlyn Kordusky – Twilight Challenge  
Kevin Lavery - Memorial Day Parade Coordinator (BRFC)  
1 yr. terms expiring 12/31/16
- X. **[Resolution #2016-0003](#)** – *Municipal Housing Liaison*  
Susan Long, 1 yr. term expiring 12/31/16
- Y. **[Resolution #2016-0011](#)** - *Personnel Appointment, Rhonda Pisano - Deputy Municipal Clerk – Administration*  
Rhonda Pisano, 1 yr. term expiring 12/31/16

- Z. **[Resolution #2016-0004](#) - PERS and PFRS Certifying Officer**  
Theresa Johnson, 1 yr. term expiring 12/31/16
  
- AA. **[Resolution #2016-0006](#) - Public Agency Compliance Officer**  
Francis Decibus, 1 yr. term expiring 12/31/16
  
- BB. **[Resolution #2016-0022](#) - Police – Street Crossing Guards**  

Marion DePoortere	George Masaitis
Todd Edelstein	Doris Moore
Justin Farnham	Patrick Noce
Rita Franceschetti	Sandra Pennino-Farnham
Patricia Fullagar	Maryann Rega
George Habina	Sari Sajo
Robert Houlihan	Sara Scuorzo
Jennifer Kissane	Margaret Struzienski
Carolyn Masaitis	Vandana Thaman

1 yr. terms expiring 12/31/16

- CC. **[Resolution #2016-0023](#) - Police – Matrons**  

Michelle D'Autorio	Patricia Fullagar
Vivian Fentress	Kate Ferratti
Elaine French	

1 yr. terms expiring 12/31/16

- DD. **[Resolution #2016-0024](#) - Police – Special Officer**  
James Hall, Class II, 1 yr. term expiring 12/31/16

- EE. **[Resolution #2016-0009](#) - Fire Official**  
Beatrice J. Lake, 1 yr. term expiring 12/31/16

- FF. **[Resolution #2016-0010](#) - Deputy Tax Collector**  
Judith Bauer, 1 yr. term expiring 12/31/16

- GG. **[Resolution #2016-0045](#) – Municipal Court Administrator**  
Luisa DeLeon, 1 yr. term expiring 12/31/16

- HH. **[Resolution #2016-0084](#) - Appointment of Animal Cruelty Investigator**  
Michelle Santoro, 3 yr. term expiring 12/31/18

- II. **[Agricultural Advisory Committee](#)**
  - 1) Carol English, RM, 3 yr. term expiring 12/31/18
  - 2) John Gray, RM, 3 yr. term expiring 12/31/18
  - 3) Catherine Sorge, 3 yr. term expiring 12/31/18

- 4) Anthony McCracken, Sr., Somerset County Advisor, 1 yr. term expiring 12/31/16
- 5) Thomas Timko, Township Advisor, 1 yr. term expiring 12/31/16
- 6) Nick Polanin, Advisor, Rutgers Cooperative Extension Advisor, 1 yr. term expiring 12/31/16
- 7) *Thomas Russo, Jr., TC Voting Member, continuing in 3 yr. term, expiring 12/31/17*

**JJ. Community Service Program Volunteers**

*John Malay, TC Liaison*

1 yr. terms expiring 12/31/16

**KK. Deer Management Advisory Committee**

- 1) Sergeant Eric Geleta, Coordinator
  - 2) Curtis Graham, RM
  - 3) Leon Harris, RM
  - 4) William Nobels, RM
  - 5) Donald Rica, RM
  - 6) Robert Rich, Jr., RM
  - 7) Robert Vincent, RM
  - 8) *Thomas S. Russo, Jr., TC Liaison*
- 1 yr. terms expiring 12/31/16

**LL. Golf Advisory Committee**

- 1) Joseph Boyle, RM
  - 2) Michael Conley, RM
  - 3) John Gunning, RM
  - 4) John Meany, RM
  - 5) Peter Tobia, RM
  - 6) *Carolyn Gaziano, TC Voting Member*
- 1 yr. terms expiring 12/31/16

**MM. Municipal Alliance**

- 1) Tracy Baldassare, Police Department Representative
  - 2) Elaine DiDario, Citizen Representative
  - 3) Isabel DiPalo, Student Representative
  - 4) Hersh Gupta, Student Representative
  - 5) Rev. Andreas Holvik, Clergy Representative
  - 6) Julie Keating, Citizen Representative
  - 7) Kaitlin Kordusky, Health Department Representative
  - 8) Alyson McCauley, PTO Representative
  - 9) Cathy Phillips, Sub Abuse Representative
  - 10) Mary Jane Postal, Senior Citizen Representative
  - 11) Linda Wooldridge, Board of Education Representative
  - 12) *John Malay, TC Voting Member, and Chairman*
- 1 yr. terms expiring 12/31/16



**NN. Parks, Pathways & Recreation**

- 1) John Coelho, RM
- 2) Michael Conley, RM
- 3) Charles Cunion, RM
- 4) Victor Hatala, RM
- 5) Debbie King, RM
- 6) James Milito, RM
- 7) Ned Nelson, RM
- 8) Anna Scanniello, RM
- 9) David Wain, RM
- 10) John Malay, TC Liaison  
1 yr. terms expiring 12/31/16

**OO. Planning Board**

- 1) John Malay, Class III Member, 1 yr. term expiring 12/31/16

**PP. Pool Commission**

- 1) David Ferdinand, RM, 3 yr. term expiring 12/31/18
- 2) Richard Moschello, RM, 3 yr. term expiring 12/31/18
- 3) John Salaki, Jr., moved from A1 to RM, filling the unexpired term of Golding, expiring 12/31/16
- 4) Craig Wilson, RM, 3 yr. term expiring 12/31/18
- 5) Bernadette Reilly, moved from A2 to A1, 1 yr. term expiring 12/31/16
- 6) Theodore Renz, A2, 1 yr. term expiring 12/31/16
- 7) Carol Bianchi, TC Voting Member, 1 yr. term expiring 12/31/16

**QQ. Sewerage Authority (effective 2/1/16)**

- 1) Carol Bianchi, RM, continuing in 5 yr. term, expiring 1/31/20
- 2) John Carpenter, RM, continuing in 5 yr. term expiring, 1/31/17
- 3) Carolyn Gaziano, RM, continuing in 5 yr. term expiring 1/31/19
- 4) John Malay, RM, continuing in 5 yr. term expiring 1/31/18
- 5) Mary Pavlini, RM, continuing in 5 yr. term expiring 1/31/21

**RR. Township Committee Recommendation to the Somerset County Community Development Committee**

Carol Bianchi, 1 yr. term expiring 12/31/16

**SS. Township Committee Recommendation to the Somerset County Solid Waste Advisory**

John Carpenter

1 yr. term expiring 12/31/16

**TT. Township Committee Recommendation to the Somerset County Cultural and Heritage Committee**

Jaye Barre, 1 yr. term expiring 12/31/16

**UU. Township Representatives to Somerset County Wastewater Management Advisory Committee**

- 1) David Schley
- 2) Thomas Timko
- 3) *John Malay*  
1 yr. terms expiring 12/31/16

**VV. Green Team**

- 1) Joel Coyne, RM
- 2) Francis Decibus, RM
- 3) Bruce McArthur, RM
- 4) Pat Monaco, RM
- 5) Ann Marie Siclare
- 6) Thomas Timko, RM
- 7) *John Malay, TC Voting Member*  
1 yr. terms expiring 12/31/16

**WW. Charter Day Committee**

- 1) Jaye Barre, RM
- 2) Jennifer Gander, Coordinator
- 3) Sarah Herndon, RM
- 4) Tim Manning, RM
- 5) Larry Millus, Community Service Representative
- 6) Hank Werner, Police Department Representative
- 7) *Carol Bianchi, TC Voting Member*  
1 yr. terms expiring 12/31/16

**XX. [Resolution #2016-0038](#) - Township Crier**

Hank Barre, 1 yr. term expiring 12/31/16

**YY. [Resolution #2016-0040](#) - Township Demographer**

William Draper, 1 yr. term expiring 12/31/16

**ZZ. [Resolution #2016-0002](#) - Township Committee Meeting Dates**

**AAA. [Resolution #2016-0025](#) - Developer's Escrow Funds**

**BBB. [Resolution #2016-0014](#) - Designation of Official Newspapers**

**CCC. [Resolution #2016-0043](#) - Establishing Rules and Procedures for the Conduct of Business at Township Committee Meetings**

- DDD. [Resolution #2016-0028](#) - *Temporary Appropriations for Operating Purposes*
- EEE. [Resolution #2016-0029](#) - *Emergency Temporary Appropriations, Capital Improvement Fund*
- FFF. [Resolution #2016-0019](#) - *Authorizing the Assessor to File Corrective Appeals and Counterclaims*
- GGG. [Resolution #2016-0031](#) - *Temporary Appropriations, Golf Utility Operating Fund*
- HHH. [Resolution #2016-0032](#) - *Authorized Signatures on Township Checks*
- III. [Resolution #2016-0033](#) - *Acceptance of Cash Mgmt. Plan*
- JJJ. [Resolution #2016-0034](#) - *Authorization for Payroll Cash Advance*
- KKK. [Resolution #2016-0035](#) - *Authorizing Returned Funds Fee and Certified Funds for Returned Funds*
- LLL. [Resolution #2016-0018](#) - *Policy on Tax Refunds*
- MMM. [Resolution #2016-0016](#) - *Emergency Management Promulgation Statement*
- NNN. [Resolution #2016-0017](#) - *Tax Grace Period & Interest on Delinquent Taxes*
- OOO. [Resolution #2016-0046](#) - *Establishing Protocol and Structure for the Year 2016 for Relationship between Township Administrator and Township Committee*
- PPP. [Resolution #2016-0078](#) - *Giving the CFO Authority to Approve Payment of Bills Due to Township Committee Meeting Cancellation or Lack of Quorum*
- QQQ. [Resolution #2016-0026](#) - *Approval of Bill List 1/4/16*
- RRR. [Resolution #2016-0066](#) - *Bernards Township Personnel Policies and Procedures Updated and Adopted for 2016*  
*([Appointed Officials and Volunteers Handbook](#); [Employee Handbook](#))*
- SSS. [Resolution #2016-0044](#) - *Renewing Authorization to New Jersey American Water Company to Provide Public Fire Protection Service to*

*the Township of Bernards through Private Fire Hydrants for the Year  
2016*

14. PUBLIC COMMENT
15. TOWNSHIP COMMITTEE/STAFF COMMENTS
16. ADJOURNMENT

Denise Szabo  

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Municipal Clerk