



Township of Hillsborough

HILLSBOROUGH TOWNSHIP MUNICIPAL COMPLEX
THE PETER J. BIONDI BUILDING
379 SOUTH BRANCH ROAD
HILLSBOROUGH, NJ 08844

www.hillsborough-nj.org
(908) 369-4313, Ext 7106
dkois@hillsborough-nj.org

September 9, 2016

To: Sustainable Jersey
From: David Kois, PP, AICP, Sustainability Director

RE: 2016 Sustainable Jersey Certification
Action: Create Green Team
File 1: Resolution/Ordinance

Attachments:

- Resolution establishing the Steering Committee in Association with the Sustainable Hillsborough Study, dated February 27, 2007
- Resolution ratifying and conforming the Sustainable Hillsborough Steering Committee as the official coordinating body of the strategic plan for Sustainable Hillsborough and the process for updating for updating and reporting indicators and actions in the strategic plan for a Sustainable Hillsborough on an annual basis, dated September 23, 2008.
- Resolution supporting participation in the Sustainable Jersey Municipal Certification Program, dated March 10, 2009.
- Resolution reaffirming the Purpose of the Sustainable Jersey Municipal Certification Program, dated April 24, 2013. Note: Members are appointed in January on an ongoing basis.



Township of Hillsborough

COUNTY OF SOMERSET
MUNICIPAL BUILDING
879 SOUTH BRANCH ROAD
HILLSBOROUGH, NJ 08844

www.hillsborough-nj.org
(908) 369-4313

RESOLUTION ESTABLISHING THE STEERING COMMITTEE IN ASSOCIATION WITH THE "SUSTAINABLE" HILLSBOROUGH STUDY

WHEREAS, the Municipal Land Use Center of New Jersey, a non-profit whose mission is to promote "sustainability" and "green building" at the municipal level of government, has established the "Livable Communities" Grant, which includes funding for the preparation of community sustainability plan to aid municipalities in identifying policies and goals that will strengthen and maintain their natural environment, enhance their economy, and promote social well-being; and

WHEREAS, the Township of Hillsborough's adopted 2005 Master Plan – Phase 2 recommends the establishment of a Planning Management System that would serve to implement the adopted Master Plan based upon the Principles of Smart Growth; and

WHEREAS, the Community Sustainability and Action Plan will serve to implement the Planning Management System by integrating the planning goals of the Phase 2 Master Plan with other Township adopted plans, and by establishing goals, indicators and targets that will guide the Township toward sustainability, of which Smart Growth is a part; and

WHEREAS, the Community Sustainability and Action Plan will identify key issues, develop goals and objectives for sustainability, and establish indicators to track the Township's progress; and

WHEREAS, the Township of Hillsborough has partnered with the Stony Brook-Millstone Watershed Association and the New Jersey State Sustainability Institute in crafting all elements of the Community Sustainability and Action Plan, including the convening of public hearings; and

WHEREAS, the Sustainable Hillsborough Community Sustainability and Action Plan requires consistent, proactive management into the indefinite future as the goals, indicators, targets, strategies and monitoring techniques are determined and implemented; and

WHEREAS, it is desirable to appoint a Steering Committee consisting of a total of 9 regular and 2 alternate members composed as follows:

1. Agricultural Commission
2. Economic Business Development Commission
3. Board of Education
4. Environmental Commission
5. Planning Board
6. Township Committee
7. A representative from the Clergy
8. A representative from Local Business
9. A representative from Duke Farms
10. Two Hillsborough residents to serve as alternates

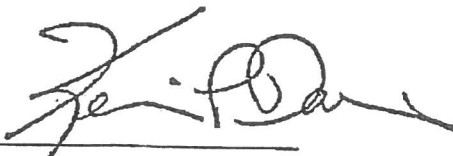
WHEREAS, the Sustainable Hillsborough Steering Committee will be responsible for implementing and managing the Community Sustainability and Action Plan, which includes but is not limited to the following duties:

1. Reviewing, modifying and adopting sustainability goals, indicators, targets and strategies according to public input, local planning documents and outside research.
2. Establishing priorities and timelines for development, implementation and evaluation of the plan.
3. Devising strategies for executing the plan into the indefinite future, such as acquiring funding sources, implementing legal ordinances, developing partnerships and soliciting public involvement.
4. Work closely with the Hillsborough Township administration and Sustainable Hillsborough partners.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey that the action of the Township Committee in selecting and appointing a Steering Committee on behalf of the Township of Hillsborough is hereby ratified and confirmed.

I, Kevin P. Davis, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on February 27, 2007.

In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough this 28th day of February 2007.





Township of Hillsborough

Consideration #5

COUNTY OF SOMERSET
MUNICIPAL BUILDING
379 SOUTH BRANCH ROAD
HILLSBOROUGH, NEW JERSEY 08844

TELEPHONE
(908) 369-4313

www.hillsborough-nj.org

RESOLUTION RATIFYING AND CONFIRMING THE SUSTAINABLE HILLSBOROUGH STEERING COMMITTEE AS THE OFFICIAL COORDINATING BODY OF THE STRATEGIC PLAN FOR A SUSTAINABLE HILLSBOROUGH AND THE PROCESS FOR UPDATING AND REPORTING THE INDICATORS AND ACTIONS IN THE STRATEGIC PLAN FOR A SUSTAINABLE HILLSBOROUGH ON AN ANNUAL BASIS.

WHEREAS, the Township Committee of the Township of Hillsborough strives to save tax dollars, improve the working and living environment, assure clean air and water, and build a community that is sustainable economically, environmentally and socially and which would thrive well into the new century; and

WHEREAS, the Township Committee of the Township of Hillsborough has begun the process of making its operations greener and more energy and resource efficient, addressing greenhouse gas emissions, and adopting green building design strategies; and

WHEREAS, clean and renewable energy, green alternatives to fleet purchasing and maintenance, water quality improvements, and operational changes will all be considered as the Township moves to do their share to lessen the environmental impact of its operations; and

WHEREAS, the Township Committee of the Township of Hillsborough wishes to build a model of government which benefits our residents now and far into the future by setting goals, tracking progress, and adapting policies and actions to meet evolving conditions; and

WHEREAS, in an attempt to focus attention on "Green and Sustainability" issues, the Township Committee has created a Strategic Plan for a Sustainable Hillsborough that establishes Goals and a plan of action for embarking on the path towards a sustainable future for the Township of Hillsborough; and

WHEREAS, Hillsborough residents, elected officials, municipal employees, and business owners have participated in the creation of the Strategic Plan for a Sustainable Hillsborough by suggesting goals and actions for inclusion in the Plan via the sustainablehillsborough.org website, written correspondence, and through two large community forums; and

WHEREAS, the Township Committee of the Township of Hillsborough wishes to establish an ongoing strategic planning process to achieve our Goals, educate the public, and review our progress;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hillsborough that we do hereby adopt the Final Draft of the Strategic Plan for a Sustainable Hillsborough 2009 and establish a Sustainable Hillsborough Steering Committee that is responsible for maintaining and utilizing the Strategic Plan for a Sustainable Hillsborough to:

1. Evaluate the current level of Township sustainability policies, programs, and practices.
2. Develop recommendations for short-term and long-term actions and strategies to keep the Township moving toward achieving its sustainability goals.
3. Articulate Goals and a clear long-term vision for the future of Hillsborough Township.
4. Publicly report on the Township's progress toward its Goals by tracking Indicators that measure critical trends.
5. Educate all residents of Hillsborough about sustainable development, the Strategic Plan for a Sustainable Hillsborough, what Hillsborough is doing to achieve its goals, and what they can do to support Hillsborough in achieving its goals.
6. Provide "One-Stop Shopping" and a clearinghouse for information on all of the green and sustainability related activities in Hillsborough.

NOW, THEREFORE, BE IT FURTHER RESOLVED, by the Township Committee of the Township of Hillsborough that the Sustainable Hillsborough Steering Committee is charged with, but not limited to, the following duties:


1. On an annual basis, solicit suggestions, and collaborate with, all Hillsborough Municipal Departments, Appointed Commissions and Boards on specific new actions to be included in the plan, and ways that they can further Hillsborough's sustainability goals.
2. Upon request and on an annual basis, provide recommendations to all Hillsborough Municipal Departments, and Appointed Commissions and Boards, and Township Committee, on ways to implement best practices to achieve the Goals of the Strategic Plan for a Sustainable Hillsborough that improve environmental performance, foster a sense of community and are fiscally responsible.
3. On an annual basis, formally presenting recommendations to Township Committee on reviewing, modifying and updating the sustainability goals, indicators, targets and strategies in the Strategic Plan for a Sustainable Hillsborough, according to public input and direction from municipal officials and staff.
4. Integrating and coordinating with all Hillsborough Municipal Departments, Appointed Commissions and Boards, the public, the business community, and other members of the community, to implement the actions called for in the Strategic Plan for a Sustainable Hillsborough.
5. Integrating and coordinating with all Hillsborough Municipal Departments, Appointed Commissions and Boards, the public, the business community, and other members of the community, to develop new actions to be recommended to the Township Committee for inclusion in the Strategic Plan for a Sustainable Hillsborough.
6. Holding an annual "State of Hillsborough" town hall meeting where progress on the indicators and actions will be reported and where the public can suggest ideas for new indicators and actions to be included in the next update of the Plan.
7. Maintaining updates to the web-based version of the Strategic Plan for a Sustainable Hillsborough on the official Sustainable Hillsborough website.

8. Providing leadership and a representative from the Steering Committee on implementation teams formed to carry out the actions outlined in the Strategic Plan for Sustainable Hillsborough.

NOW, THEREFORE, BE IT FURTHER RESOLVED, by the Township Committee of the Township of Hillsborough, that the Sustainable Hillsborough Steering Committee will consist of a total of 11 regular and 2 alternate members, comprised of 5 members from existing Township Boards and Commissions and 6 members from the public, education or business community. All members shall be appointed by the Township Committee,: (A Township Committee member will serve as a liaison and not be counted as one of the members) The chair will be selected by vote of the Sustainable Hillsborough Steering Committee. For the initial selections, the terms will be 1 or 2 years. Thereafter, appointments will be 2 years with no limit on the number of terms that one can serve.

I, Kevin P. Davis, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on September 23, 2008.

In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough this 24th day of September 2008.

Kevin P. Davis 



Township of Hillsborough

COUNTY OF SOMERSET
MUNICIPAL BUILDING
379 SOUTH BRANCH ROAD
HILLSBOROUGH, NEW JERSEY 08844

www.hillsborough-nj.org

Consideration #3

TELEPHONE
(908) 369-4313

RESOLUTION SUPPORTING PARTICIPATION IN THE SUSTAINABLE JERSEY™ MUNICIPAL CERTIFICATION PROGRAM

WHEREAS, a sustainable community seeks to optimize quality of life for its residents by ensuring that its environmental, economic and social objectives are balanced and mutually supportive; and

WHEREAS, Hillsborough Township strives to save tax dollars, assure clean land, air and water, improve working and living environments as steps to building a sustainable community that will thrive well into the new century; and

WHEREAS, Hillsborough Township hereby acknowledges that the residents of Hillsborough Township desire a stable, sustainable future for themselves and future generations; and

WHEREAS, Hillsborough Township wishes to support a model of government which benefits our residents now and far into the future by exploring and adopting sustainable, economically-sound, local government practices; and

WHEREAS, by endorsing a sustainable path Hillsborough Township is pledging to educate itself and community members further about sustainable activities and to develop initiatives supporting sustainable local government practices; and

WHEREAS, as elected representatives of Hillsborough Township, we have a significant responsibility to provide leadership which will seek community-based sustainable solutions to strengthen our community.

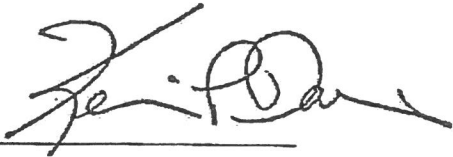
NOW, THEREFORE, BE IT RESOLVED that to focus attention and effort within Hillsborough Township on matters of sustainability, the Hillsborough Township Committee wishes to pursue local initiatives and actions that will lead to Sustainable Jersey Municipal Certification.

BE IT FURTHER RESOLVED by the Township Committee of the Township of Hillsborough, County of Somerset, State of New Jersey, that we do hereby

Authorize, Assistant Planner/Zoning Officer Rebecca Marshall, to serve as Hillsborough Township's agent for the Sustainable Jersey Municipal Certification process and authorize her to complete the Municipal Registration on behalf Hillsborough Township.

I, Kevin P. Davis, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on March 10, 2009.

In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough this 11th day of March 2009.





Township of Hillsborough

COUNTY OF SOMERSET
MUNICIPAL BUILDING
379 SOUTH BRANCH ROAD
HILLSBOROUGH, NEW JERSEY 08844

TELEPHONE
(908) 369-4313

www.hillsborough-nj.org

RESOLUTION REAFFIRMING THE PURPOSE OF THE SUSTAINABLE HILLSBOROUGH STEERING COMMITTEE

WHEREAS, the Township Committee of the Township of Hillsborough strives to save tax dollars, improve the working and living environment, assure clean air and water, and build a community that is sustainable economically, environmentally and socially; and

WHEREAS, the Township Committee of the Township of Hillsborough began the process of making its operations greener and more energy and resource efficient, addressing greenhouse gas emissions, and adopting green building design strategies; and

WHEREAS, clean and renewable energy, green alternatives to fleet purchasing and maintenance, water quality improvements, and operational changes will all be considered as the Township moves to do its share to lessen the environmental impact of its operations; and

WHEREAS, the Township Committee of the Township of Hillsborough wishes to build a model of government which benefits its residents now and into the future by setting goals, tracking progress, and adopting policies and actions to meet evolving conditions; and

WHEREAS, to focus attention on "Green and Sustainability" issues, the Township Committee created a Strategic Plan for a Sustainable Hillsborough that establishes Goals and a Strategies Plan to pursue the path towards a sustainable future for the Township of Hillsborough; and

WHEREAS, the Township Committee of the Township of Hillsborough wishes to reaffirm ongoing strategic planning process to achieve its Goals, educate the public, and review its progress.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hillsborough that the Township Committee wishes to reaffirm the purpose of the Sustainable Hillsborough Steering Committee as follows:

1. Develop recommendations for short-term and long-term actions and strategies to keep the Township moving toward achieving its sustainability goals.
2. Articulate goals and a long-term vision for the future of the Township.
3. Educate residents of Hillsborough about sustainable development, the Strategic Plan for a Sustainable Hillsborough, what Hillsborough is doing to achieve its goals, and what residents can do to support Hillsborough in achieving its goals.

4. Upon request of the Township Committee, provide recommendations to the Township Committee on ways to implement best practices to achieve the Goals of the Strategic Plan for a Sustainable Hillsborough that improve environmental performance, foster a sense of community and are fiscally responsible.
5. Upon request of the Township Committee, present recommendations to Township Committee Liaison and Administrator on reviewing, modifying and updating the sustainability goals, indicators, targets and strategies in the Strategic Plan for a Sustainable Hillsborough.
6. Maintaining updates to the web-based version of the Strategic Plan for a Sustainable Hillsborough on the official Sustainable Hillsborough website, and provide content to the Township Committee for the Township's website.
7. Keep current with Sustainable Jersey goals.

BE IT FURTHER RESOLVED, by the Township Committee of the Township of Hillsborough, that the Sustainable Hillsborough Steering Committee will consist of a total of seven (7) regular and two (2) alternate members, comprised of members from existing Township Boards and Commissions and members from the public, education or business community. All members shall be appointed by the Township Committee, a Township Committee member will serve as Liaison but will not be counted as one of the members. The Chair of the Sustainable Hillsborough Steering Committee shall be appointed by the Township Committee. All terms will be one (1) year each.

I, Pamela Borek, Township Clerk, hereby certify that the above resolution is a true and correct copy of a resolution adopted by the Township Committee of the Township of Hillsborough at a regular and duly convened meeting held on April 23, 2013.

In witness thereof, I have set my hand and affixed the seal of the Township of Hillsborough this 24th day of April 2013.

Pamela Borek