



CHECKLIST FOR BROWNFIELDS INVENTORY AND PRIORITIZATION

Points: A total of up to fifteen (15) points are available for this action.

This checklist is to be used in conjunction with the Brownfields Inventory and Prioritization Action.

Name of municipality: Hillsborough Township

Submitted by: David Kois, PP, AICP

Title: Business Advocate / Sustainability

Date: 9/9/2018

Inventory (10 points)

Summarize the process, and the data sources used to complete your Inventory, and provide a list of the individuals who worked on the project.

Downloaded the Hillsborough data from NJDEP DataMiner site. Added additional fields such as

Summarize the verification process used to add, retain or eliminate sites from your Inventory, including who performed the verification and the general information on the number or types of sites removed based on the original DataMiner report.

Began to narrow down the list by focusing on commercial properties and the contamination

Summarize the policy for regularly updating the Brownfields Inventory, including who is responsible and how often this will occur.

The Township Business Advocate who is responsible the economic development of the T

Prioritization (5 points)

Summarize the process used to develop the prioritization criteria, including whether all the sites were ranked or if a subset was chosen; the rationale for selecting the subset if applicable, who participated in the decision-making, the list of the criteria used and how each criterion was weighted, if applicable.

Indicate how and when the list was submitted to the municipal business administrator and governing body:

Name:

Date:

Method of delivery (please check all that apply):

☐

hard copy

☐

email

☐

other (explain)